### Al Safety Checklist for Beginners – AlBeginner.net

Al tools can be exciting and incredibly helpful, but it's important to stay safe and responsible. Follow this simple checklist every time you use AI tools online:

### Understand What You're Using

- Always read a short description of what the AI tool does.
- Make sure it's from a trusted website or provider.

#### Protect Your Personal Information

- Avoid sharing sensitive information such as your full name, home address, phone number, passwords, or financial details.
- Check the privacy policy to see how your data is used.

# Be Mindful of Your Inputs

- Only input content you're comfortable being public, as some AI tools might store or reuse inputs.
- Never input private, confidential, or sensitive data.

# Verify Al Responses

- Remember, AI tools can make mistakes. Double-check important information with reliable sources.
- Don't rely solely on AI responses for critical decisions.

# Respect Copyright and Ethics

- Don't use AI tools to generate or share harmful, misleading, or copyrighted material.
- Always give credit when sharing AI-generated content.

#### Stay Informed and Ask for Help

- Keep yourself updated about new safety tips and practices.
- Don't hesitate to ask for guidance or help if you're unsure about using a specific AI tool (AIBeginner.net <sup>(C)</sup>).

Follow this simple checklist to safely explore the exciting world of AI!

